



## Application for Approval Sale or Lease

**IMPORTANT INSTRUCTIONS:** This application must be filled out completely & accompanied by a sales contract or lease agreement and a processing fee of \$100 made out to Porpoise Bay Villas. Please allow 30 days for processing.

*The processing fee for a SALE is to be paid by the Buyer. The processing fee for a LEASE is to be paid by the Unit Owner.*

This application is for      SALE    or    LEASE (Circle one)      Unit # \_\_\_\_\_

If Lease, lease dates: From: \_\_\_\_\_ To: \_\_\_\_\_

Current Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Owner Phone Number \_\_\_\_\_

Applicant Name \_\_\_\_\_ Age \_\_\_\_\_

Spouse (Co-Applicant) \_\_\_\_\_ Age \_\_\_\_\_

In what name(s) will Title be held \_\_\_\_\_

Children to Reside in Unit Names \_\_\_\_\_ Ages \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Phone # Home \_\_\_\_\_ Cell \_\_\_\_\_

Applicant's E-mail Address \_\_\_\_\_

Spouse's Phone # Home \_\_\_\_\_ Cell \_\_\_\_\_

Spouse's E-mail Address \_\_\_\_\_

Occupation \_\_\_\_\_

Name & Address of Place of Employment \_\_\_\_\_

\_\_\_\_\_

Reference	Name	Address	Cell Phone
Reference	Name	Address	Cell Phone

Name & Phone of Realtor or Attorney Handling Sale or Lease \_\_\_\_\_

I / We understand the approval of the application is at the discretion of the Board of Directors and its approval committee and their decision is to be considered final.

By signing, the applicant(s) recognize that Porpoise Bay Villas Condominium may investigate the information supplied to make a full disclosure of pertinent facts.

The applicant(s) agree to a personal interview before approval by the President and Vice-President, or by at least two members of the Board of Directors.

The owner(s) and applicant(s) understand and agree that the only person or persons who may occupy the unit are those whose names appear herein as applicant and members of applicants family, and that the violation of this covenant shall grant to the Association the right to have all residing in said unit evicted immediately and that the owner(s), as well as the applicant(s) shall be responsible for all court costs and attorney's fees incurred by the Association, this being a condition to the approval of the applicant(s).

I / We have received and read the Rules and Regulations.

I / We in all respects will abide by the Rules and Regulations and the provisions of the Declaration of Condominium and Bylaws of the Porpoise Bay Villas Condominium Association Inc.

Applicant Signature _____	Date _____
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Spouse (Co-Applicant) Signature _____	Date _____
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Owner Signature _____	Date _____
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Co-Owner Signature _____	Date _____
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*Below for Office Use Only*

Approved by Porpoise Bay Villas Condominium Association Inc.	
Sales and Rental Review Committee _____	_____
Signature	Date
President _____	_____
Signature	Date
Date Received by the Association _____	
Interviewed by _____	
_____	